



**OFFICE OF THE SECRETARY
SRIMANTA SANKARADEVA KALAKSHETRA SOCIETY
CULTURAL AFFAIRS DEPTT., GOVT. OF ASSAM
PANJABARI, GUWAHATI-781037**

File No. SSK/ Facebook Page/132/2020/pt

Dated Guwahati the 26th February, 2024

NOTICE INVITING QUOTATION

The Secretary, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-781037, Assam invites quotations affixing court fee of Rs. 8.25 (Rupees Eight and Twenty Five paise) only from the Govt. registered Social Media management Firms/Agencies for Social Media Management of Srimanta Sankaradeva Kalakshetra Society. The Firms/Agencies should have content writer, camera required for Still photo and videography, life telecast equipments etc. The interested firms have to quote the rate on monthly basis inclusive of all taxes on or before 9th March, 2024, and same will be opened on the same day at 4:00pm. Detailed informations may be seen and obtained from the Office of the undersigned during office hour.

TERMS & CONDITIONS:

1. The details may be seen in the www.sankaradevakalakshetra.com official website of Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-781037 during office hours from 27th February to 9th March, 2024.
2. An EMD amounting to Rs. 10,000/(Rupees ten Thousand) only be submitted in the form of Bank Guarantee/FD from a nationalised Bank in favour of 'Secretary, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-781037.'
3. The quotation with abnormal rates will not be taken into account.
4. The bidders must submit upto date GST clearance Certificate (GSTR -I/GSTR-3B as the case may be) & copy of GST registration have to be submitted.
5. The bidders have to submit the photocopy of PAN card.
6. The quoted price/rates should be inclusive of all taxes & GST.
7. The Secretary, Srimanta Sankaradeva Kalakshetra Society reserves the right to accept or reject any or all quotations without showing any reasons whatsoever.

Secretary

Srimanta Sankaradeva Kalakshetra Society

Memo No. SSK/Facebook Page/132/2020/Pt/7658-A- Dated Guwahati the 26th February, 2024.

Copy to:

1. The Vice Chairman, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Ghy.-37
2. The Director, Information and Public Relations, Govt. of Assam, Dispur, Guwahati-06 with a request to take kind necessary action for publication of the NIQ in one issue of 'The Assam Tribune' on 27th February, 2024.
3. The Financial Advisor, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Ghy.-37.
4. The Accounts Section, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Ghy.-37
5. Computer Section, SSKS to upload the NIQ in the official website of SSKS.

Secretary

Srimanta Sankaradeva Kalakshetra Society